ANNOUNCEMENT FORM

DUE BY THURSDAY TO BE POSTED FOR THE FOLLOWING SUNDAY

MINISTRY_____

MINISTRY CONTACT/EMAIL_____

EVENT TITLE_____

EVENT DATE(S)_____

EVENT INFORMATION: (use the back if needed) (send pictures to be added via church email)

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POST ON WEBSITE	YES☐	NO☐
POST ON FACEBOOK	YES☐	NO☐
FLYER NEEDED	YES☐	NO☐
LETTER NEEDED	YES☐	NO☐
*MAIL LETTER	YES☐	NO☐
EMAIL OUT (preferred)	YES☐	NO☐

*(If yes, it will be mailed to Mattaponi Churches or list specific church(s) below)

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Church Email: ebenezerbaptistchurch3207@gmail.com